

Tangled Feet Head of Production

An exciting opportunity to forge a new role within a dynamic physical theatre ensemble.

About Tangled Feet

Tangled Feet hold a unique place in the British theatre landscape: a physical theatre ensemble with a 16 year history of making ambitious performances both inside and outside of theatre buildings, running integrated, innovative participation programmes with diverse young people and championing ensemble theatre making.



We make uniquely staged, story-driven theatre. We have a trademark style of experimental, bold and accessible performance, inspired by our own experiences, the stories of under-represented groups, and the tensions we feel in the world. We create work that is spectacular but dramaturgically muscular, continually delivering our brand of highly visual, socially engaged storytelling, recognised as innovative across the sector.

We consistently share the creative process with new people, as an integral part of our production process and in workshops, residencies and targeted participation projects. We have specialist knowledge of working with young people with a range of additional needs who face social disadvantage. We create routes through to professional practice for young people who might struggle to begin a career in the arts.

Tangled Feet is an artist-led company with a small, committed core team headed by Co-Artistic Directors Nathan Curry and Kat Joyce. See www.tangledfeet.com for more details.

Job Specification

This is a new position; an opportunity to forge a key role as a central part of the creative team. We are looking for a dynamic freelancer who enjoys the creative and logistical challenges of making theatre, is happy collaborating within the team as well as solving problems independently. Working alongside the Artistic Directors this role involves feeding in ideas, provocations and solutions from the very beginning of the creation process.

Tangled Feet produces several shows each year at a range of scales and it is anticipated that the Head of Production would feed into all our shows from planning to delivery. There are a number of responsibilities that are ongoing throughout the year. As productions are planned and mounted, the responsibilities and time commitments vary.

In 2018 our creative output was:

- ! Created one new touring outdoor show (*That Parking Show*) which toured in Summer '18 and is now booking for Summer '19
- ! Created a site-responsive outdoor headphone show (*Boots On The Ground*) which had its debut in Salisbury in August, was remounted in Southwark in November
- ! Created a reworked, scaled-down version of children's show *Need A Little Help* which toured rural children's settings as part of Take Arts' Hopper touring programme. Show is now booking a schools tour for Spring '19
- ! Re-developed children's show *Butterflies* for a 17-venue national tour
- ! Week-long residency in Kirkby Stephen, creating a new multi-site performance with over 100 local young people.
- ! Beginning R and D on a new midscale indoor show, which will premiere in September '19.
- ! Beginning R and D on a large-scale outdoor spectacular for 2020.

Structure of the role

This is a new role created to work alongside the core team and there is some flexibility as to how

the role is structured. We would welcome applications from people who feel they would be an asset to Tangled Feet in this role and have suggestions for alternative ways to structure it.

Initially the role is offered at 1 day a week at £165/day, to be worked flexibly.

- 12-month contract subject to review at 3 months
- Total Fee £8,550
- Start date to be negotiated

In addition to this role the Head of Production would be offered the Lead Technical Role on most of the projects throughout the year, on a freelance basis at the same rate as the rest of the creative team (£165 daily rate, and for production periods and rehearsals a minimum of £550/wk/£110 a day). This could be another 12-16 weeks of the year.

There is the expectation that the HoP would meet in person or remotely with the ADs at least once a fortnight. The core TF team all work part time and flexibly in London and Luton, and currently the core TF team meet most Wednesdays in London.

There is the strong possibility that the Head of Production role will expand subject to funding.

Responsibilities

Company planning and logistics:

- Creating and managing production budgets in liaison with Artistic Directors & in line with Finance Policies
- Managing production timelines across the year
- Understanding the strategic objectives behind each creative project and helping to plan resources accordingly
- Contributing to artistic and technical planning with ADs and sometimes also with partners/commissioners
- Proactively look for ways to achieve efficiency and longevity for future touring
- Advising on logistics of mounting and touring shows
- Liaising with TF Tour Booker to create well-planned tours
- Recruitment and management of SM staff

Production planning:

- Booking rehearsal/build space alongside TF General Manager
- Assisting the recruitment and contracting of key technical team members
- Fully understanding the technical and artistic needs of the production and team
- Establishing schedule of production meetings
- Booking transport and accommodation alongside Tangled Feet General Manager
- Liaising with venue
- Either Stage Manage or Production Manage shows (for a separate fee) or assist to recruit appropriately skilled SM or PM
- Mentoring and upskilling any paid technical interns

Resource Management:

- Responsibility for management and upkeep of our store (Mile End) and van.
- Organise van hires around van use
- Manage the maintenance of set, costumes and tech equipment, advise on updates and purchases of new equipment.

Person Specification

Essential Experience of:

- Production and/or Stage Management
- Planning
- Managing budgets
- Creating production/ rehearsal schedules
- Managing a technical team
- Knowledge of good Safeguarding and Health and Safety practice
- Able to effectively maintain and manage relationships with multiple partners and stakeholders
- Organising time and resources effectively
- Building relationships and effective communication
- Touring to varying scale venues and understanding of touring venues (both conventional and non-conventional venues)
- Clean driving license, happy to drive LWB van or larger
- Working in participatory or community settings
- Understanding of the nature of devised work; sensitivity to process and able to flourish within the conditions of uncertainty that devised work sometimes produces!

Desirable Experience of:

- Event Management and Event Licensing
- Writing Risk Assessments and Method Statements
- Up to date knowledge of Health and Safety protocols
- Lighting and relighting, indoors and outdoors
- ETC Nomad and Qlab systems
- Basic sound editing and sound engineering
- Rigging and Aerial work
- Projection and video
- Working with plant machinery (cherry pickers, scissor lifts etc)
- Equipment maintenance
- Specific demands of outdoor work and the particular demands of large-scale outdoor performance
- Understanding of safeguarding
- Enhanced DBS (Tangled Feet will apply for one for you if needed)
- Understanding the responsibilities of being an Arts Council NPO

Personal qualities

- A proven track record of being committed and reliable
- Team player
- Committed to getting quality work in front of audiences
- Passionate about outdoor work/free-to-access arts
- Excellent communicator
- Sense of humour
- Able to prioritise and make/execute clear decisions
- Resolving problems logically, effectively and with empathy.
- Able to work under own direction, both remotely and in the office/alongside team.
- Commitment to safe and respectful working practices
- Understanding of approaches to overcoming barriers to low arts engagement

Please send CV and Letter of application to contact@tangledfeet.com by March 11th 5pm.